



Brooklyn Navy Yard
Development Corporation
BrooklynNavyYard.org

Building 77
141 Flushing Avenue, Suite 801
Brooklyn, NY 11205

ADDENDUM TO RFP NUMBER 1 Issued June 5, 2024

FOR REQUEST FOR PROPOSALS: Pre-qualified Electrical, Plumbing, Windows, Doors, HVAC, and Trash Removal Services for On-call Repair and Maintenance Services

The following clarifications, changes, additions, or deletions are incorporated into the Request for Proposals ("RFP") as if a part of the original released RFP. All other terms and conditions of the RFP remain the same. This Addendum consists of 2 pages.

Changes to RFP

*BNYDC has made updates to the dates in two sections of the RFP. The correct dates are in **bold** and are reflected in the revised RFP posted on June 5, 2024.*

Section B. PERTINENT DATES

1. An optional pre-submission conference will be held at 10am on **June 26, 2024** ~~June 17, 2024~~.
 - a. The conference will 1-hour and held in-person and via webinar. In-person attendance is encouraged.
 - b. The conference will be immediately followed by a 1-hour campus tour for in-person attendees. The tours will be Service Area specific.
2. All Respondents who plan to attend must contact Minden Koopmans, Chief of Staff, via email at mkoopmans@bnydc.org no later than **June 21, 2024** ~~June 13, 2024~~. In your email, please provide name(s) of attendee(s), with email address(es), and indicate if attendance will be remote or in-person. Attendees will receive a visitor barcode for entry into the Brooklyn Navy Yard (the "Yard") and/or webinar details.
3. All questions are due no later than 5:00PM on **June 28, 2024** ~~June 21, 2024~~ to mkoopmans@bnydc.org.
 - a. BNYDC will provide answers to questions on **July 8, 2024** ~~July 2, 2024~~.
4. All Proposals are due no later than 5:00PM on **July 17, 2024** for mkoopmans@bnydc.org.
5. BNYDC anticipates awarding the Contract(s) with a start date on or about **September 18, 2024**.

Section G. PROPOSAL ADMINISTRATION

1. Pre-Submission Conference:

An *optional* pre-submission conference will be held at 10am on **June 26, 2024** ~~June 17, 2024~~ at BNYDC's offices, 141 Flushing Avenue, Suite 801, Brooklyn, NY 11205. All interested Respondents are strongly encouraged to attend if possible.

 - a. All Respondents who plan to attend **must** contact Minden Koopmans, Chief of Staff, via email at mkoopmans@bnydc.org no later than **June 21, 2024** ~~June 13, 2024~~.
2. Inquiries:



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Any questions or explanation desired by Respondents regarding the meaning or interpretation of this RFP must be emailed and received by BNYDC no later than 5:00PM on **June 28, 2024** ~~June 21, 2024~~.

BNYDC will evaluate the need to respond to inquiries. No verbal responses will be provided, and any information given to a prospective Respondent will be furnished to all prospective Respondents as an addendum to the RFP (an "Addendum"). All questions must be directed to:

Minden Koopmans
Chief of Staff
mkoopmans@bnydc.org

Receipt Acknowledged by:

Authorized Signature, Title Date

Name of Company

Business Address

City **State** **Zip**

Addendum No. 1 Authorized By:

Minden Koopmans
Chief of Staff
Brooklyn Navy Yard Development Corp.